



# Trust Account Reconciliation Sample Report

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Law Firm

**3-Way-Reconcile : Trust Account**

03/20/2024 - 04/08/2024

	<b>TOTAL</b>
<b>General Register Balance</b>	<b>\$8,500.00</b>
<a href="#">View General Register Report</a>	
<b>Client &amp; Admin Ledger Balance</b>	<b>\$8,500.00</b>
<a href="#">View Client &amp; Admin Ledger Report</a>	
<b>Trust Account Statement Adjusted Balance</b>	<b>\$8,500.00</b>
<a href="#">View Reconciliation Detail Report</a>	

Law Firm

**General Register**

03/20/2024 - 04/08/2024

TYPE	DATE	SOURCE	DESCRIPTION	DEBIT	CREDIT	BALANCE	
Trust Account			Initial Balance for current report			\$6,500.00	
Deposit	04/05/2024	Travis Kelce	Trust Deposit \$3,000	\$3,000.00		\$9,500.00	
Deposit	04/07/2024	Judy Smith	Trust Deposit \$500	\$500.00		\$10,000.00	
Withdrawal	04/08/2024	Judy Smith	Trust Withdrawal \$500		\$500.00	\$9,500.00	
Uncleared Transactions				\$0.00	\$1,000.00	\$8,500.00	
				<b>Total</b>	<b>\$3,500.00</b>	<b>\$1,500.00</b>	<b>\$8,500.00</b>

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**Client & Admin Ledgers**  
 03/20/2024 - 04/08/2024

TYPE	DATE	CHECK/INVOICE NUM	MEMO	PAYEE	DEBIT	CREDIT	BALANCE
<b>Randy Johnson</b>							<b>\$0.00</b>
<b>Total</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Luis Gonzalez</b>							<b>\$1,000.00</b>
<b>Total</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,000.00</u>
<b>Bruce Bochy</b>							<b>\$3,000.00</b>
<b>Total</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>
<b>Travis Kelce</b>							<b>\$0.00</b>
Debit	04/05/2024		Trust deposit		\$3,000.00	\$0.00	\$3,000.00
Credit (Trust)	04/05/2024	#00113	Payment from trust		\$0.00	\$1,000.00	\$2,000.00
<b>Total</b>					<u>\$3,000.00</u>	<u>\$1,000.00</u>	<u>\$2,000.00</u>
<b>Harry Smith</b>							<b>\$500.00</b>
<b>Total</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>
<b>Judy Smith</b>							<b>\$0.00</b>
Debit	04/07/2024		Trust deposit		\$500.00	\$0.00	\$500.00
Credit (Trust)	04/08/2024	#8554	Trust withdrawal	ABC Media	\$0.00	\$500.00	\$0.00
<b>Total</b>					<u>\$500.00</u>	<u>\$500.00</u>	<u>\$0.00</u>
<b>Mary T Washington</b>							<b>\$2,000.00</b>
<b>Total</b>					<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>
<b>Total</b>					<u>\$3,500.00</u>	<u>\$1,500.00</u>	<u>\$8,500.00</u>

Law Firm

Reconciliation Detail Report

03/20/2024 - 04/08/2024

TYPE	DATE	PAYEE	CLIENT/CASE	CHECK NUMBER	PAYMENT METHOD	AMOUNT	BALANCE	
<b>Trust Account</b>		<b>Beginning Balance</b>						<b>\$6,500.00</b>
<b>CLEARED TRANSACTIONS</b>								
<b>Debits and Credits</b>								
Deposit	04/05/2024	Travis Kelce	Travis Kelce		Trust deposit	\$3,000.00		
Deposit	04/07/2024	Judy Smith	Judy Smith		Trust deposit	\$500.00		
<b>Total</b>						<b>\$3,500.00</b>		
<b>Checks and Payments</b>								
Payment	04/08/2024	ABC Media	Judy Smith	#8554	Trust withdrawal	-\$500.00		
<b>Total</b>						<b>-\$500.00</b>		
<b>Total Cleared</b>							<b>\$3,000.00</b>	
<b>UNCLEARED TRANSACTIONS</b>								
<b>Debits and Credits</b>								
<b>Total</b>						<b>\$0.00</b>		
<b>Checks and Payments</b>								
Payment	04/05/2024	Travis Kelce	Travis Kelce		Payment from trust	-\$1,000.00		
<b>Total</b>						<b>-\$1,000.00</b>		
<b>Total Uncleared</b>							<b>-\$1,000.00</b>	
<b>Total</b>						<b>\$8,500.00</b>		



# Trust Account Activity Sample Report

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## Trust Account Activity - through 08/13/2024

Total Credit	-	Total Debit	=	Trust Account Balance
\$18,000.00		\$5,000.00		\$13,000.00

### Bruce Bochy (Client)

Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
01/01/2024	Check			AZ Diamondbacks Vs. TX Rangers	Cameron Chaloux	Cameron Chaloux	\$3,000.00		\$3,000.00

Bruce Bochy's Trust Totals: **\$3,000.00**    **\$0.00**    **\$3,000.00**

### Randy Johnson (Client)

Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
01/02/2024	Check			AZ Diamondbacks Vs. TX Rangers	Cameron Chaloux	Cameron Chaloux	\$500.00		\$500.00
01/04/2024	Trust		Payment from Trust					\$500.00	\$0.00

Randy Johnson's Trust Totals: **\$500.00**    **\$500.00**    **\$0.00**

### Judy Smith (Client)

Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
01/02/2024	Check			Smith - Divorce	Cameron Chaloux	Cameron Chaloux	\$1,000.00		\$1,000.00
01/04/2024	Trust	Invoice #00101		Smith - Divorce	Cameron Chaloux	Cameron Chaloux		\$1,000.00	\$0.00
04/07/2024	Cash		Initial Retainer Deposit	Smith - Divorce	Cameron Chaloux	Cameron Chaloux	\$500.00		\$500.00
04/08/2024	Trust		Funds to Pay Vendor					\$500.00	\$0.00

Judy Smith's Trust Totals: **\$1,500.00**    **\$1,500.00**    **\$0.00**

### Mary T Washington (Client)

Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
02/05/2024	Cash						\$3,000.00		\$3,000.00
02/05/2024	Trust	Invoice #00111						\$1,000.00	\$2,000.00

Mary T Washington's Trust Totals: **\$3,000.00**    **\$1,000.00**    **\$2,000.00**

### Harry Smith (Client)

Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
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02/07/2024	Check			Smith - Divorce	Cameron Chaloux	Cameron Chaloux	\$500.00		\$500.00
07/17/2024	Check			Smith - Divorce	Cameron Chaloux	Cameron Chaloux	\$500.00		\$1,000.00
07/17/2024	Trust	Invoice #00114		Smith - Divorce	Cameron Chaloux	Cameron Chaloux		\$1,000.00	\$0.00

Harry Smith's Trust Totals: **\$1,000.00** **\$1,000.00** **\$0.00**

<b>Luis Gonzalez (Client)</b>									
Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
02/08/2024	Other			AZ Diamondbacks Vs. TX Rangers	Cameron Chaloux	Cameron Chaloux	\$1,000.00		\$1,000.00

Luis Gonzalez's Trust Totals: **\$1,000.00** **\$0.00** **\$1,000.00**

<b>Travis Kelce (Client)</b>									
Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
04/05/2024	Check		Initial Retainer Deposit	Kelce & Swift vs. Media	Cameron Chaloux	Cameron Chaloux	\$3,000.00		\$3,000.00
04/05/2024	Trust	Invoice #00113		Kelce & Swift vs. Media	Cameron Chaloux	Cameron Chaloux		\$1,000.00	\$2,000.00

Travis Kelce's Trust Totals: **\$3,000.00** **\$1,000.00** **\$2,000.00**

<b>First Name (Client)</b>									
Date	Payment Method	Related To	Memo	Case Link	Originating Attorney	Lead Attorney	Credit	Debit	Balance
08/05/2024	Cash			Does this show up?			\$5,000.00		\$5,000.00

First Name's Trust Totals: **\$5,000.00** **\$0.00** **\$5,000.00**



# Trust Account Summary Sample Report

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## Trust Account Summary - through 08/13/2024

Total Credit

\$18,000.00

-

Total Debit

\$5,000.00

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Trust Account Balance

\$13,000.00

Contact	Credit	Debit	Balance
Bruce Bochy (Client)	\$3,000.00	\$0.00	\$3,000.00
Luis Gonzalez (Client)	\$1,000.00	\$0.00	\$1,000.00
Randy Johnson (Client)	\$500.00	\$500.00	\$0.00
Travis Kelce (Client)	\$3,000.00	\$1,000.00	\$2,000.00
First Name (Client)	\$5,000.00	\$0.00	\$5,000.00
Harry Smith (Client)	\$1,000.00	\$1,000.00	\$0.00
Judy Smith (Client)	\$1,500.00	\$1,500.00	\$0.00
Mary T Washington (Client)	\$3,000.00	\$1,000.00	\$2,000.00
	<b>\$18,000.00</b>	<b>\$5,000.00</b>	<b>\$13,000.00</b>